

Budget Proposals 2012/13: Major Decision: Combined Impact Assessment: Initial Review (Part 1)

Business Unit	RVS	Proposal:	Beach Hut Fees and Charges 2012/13
----------------------	------------	------------------	---

The council and its partners are facing a significant challenge in the savings it needs to make over the next couple of years. This Impact Assessment Initial Review has been developed as a tool to enable business units to:

- Fully consider the impact of proposed changes on the community
- Be the basis for engagement with those potentially affected
- Ensure clarity on the extent of saving that can be made during 2012/13 commencing from 1 April
- Justify the Council's decision making process if challenged

This initial review will allow Councillors and members of the public to understand proposed changes so that they are best placed to provide their feedback.

Following this initial review and any consultation / engagement activity you have undertaken you must complete a Part 2 Review which is the second part to this Combined Impact Assessment. Together the whole impact assessment will evidence that you have fully considered the impact of your proposed changes and carried out appropriate consultation on those changes with the key stakeholders.

Name:	Sue Cheriton	Position:	Executive Head
Business Unit:	RVS	Department:	RVS
Date	November 2011		

Summary from Overall Proposal (Updated as required)

Proposals – Outline	Savings 2012/13		Implementation Cost Include brief outline + year incurred	Delivery In place 01/04/12 If earlier or later state date	Risks / impact of proposals <ul style="list-style-type: none"> Potential risks Impact on community Knock on impact to other agencies/partners/departments 	Type of decision*		
	Income £ 000's	Budget reduction £ 000's				Internal	Minor	Major
								√
Savings/Costs				04/2012				
Note: estimated net income of £37,000 will be.	37,000	Nil	Nil		Customer resistance to pricing policy may result in waiting list significantly reducing.			√

Overall Saving 2012/13	N/A
-------------------------------	-----

Stage 1: Impact Assessment

No	Question	Details
1.	Additional details of proposed change – If required	Review of Beach Hut charing policy to reflect demand
2.	Who will this affect?	Current and future beach hut users/ seasonal and weekly rentals. Both residents and tourists will be affected.
3.	How will it affect them?	Cost of the Beach Hut rental and beach hut sites will increase above inflation
4.	Which vulnerable groups, if any, will be specifically affected?	None specific to this change. The agreement to provide free access to vulnerable groups like the Looked After Children team will remain in place.

No	Question	Details
5.	Will the proposed change make people vulnerable who might not be considered as such now?	No
6.	What, if any, alternative provision available to those affected?	No other operator provides this service in Torbay – however this is considered a non essential service.
7.	How many people do you think will be affected?	There are over 1000 beach huts and beach hut sites offered for seasonal, weekly and daily rentals. This is likely to affect both residents and visitors to Torbay. Estimated number - 3,000 people.
8.	Knock on impact to any other agency / voluntary sector group?	Not applicable with this proposal
9.	Any implementation / set up costs?	There are no additional implementation costs linked to the proposal.
10.	Reputational risk to the Council	There could be negative media exposure to the proposed charges above the rate of inflation.

Stage 2: Engagement

No	Question	Details
11.	Who do you need to consult / engage with?	BHUGS – who are the beach hut users group, and Community Partnerships including public meetings where this is applicable. There are currently public budget consultation meetings taking place across the bay.
12.	Are there any specific groups / agencies that will need to be consulted?	As above
13.	Initial proposals for consultation / engagement?	Consultation at meetings and by individual letter with their advanced invoices with current people who rent the beach huts.
14.	Consultation already started?	No consultation other than with BHUGS has been started as the charges have not yet been approved to be implemented.
15.	Resources available	Resource is available within the business unit.

Stage 3 Agreed Next Steps

No	Action	Next Step	Decision
16.	Proceed with consultation / engagement?	<i>Outline support required from Business Services</i>	
17.	Modify proposals for change.	<i>Scope of change to be considered. Will need to carry out an initial review for modified proposals</i>	
18.	Not to proceed with proposed changes?	<i>Outline why the decision has been taken not to proceed with the changes</i> FINANCE BOARD TO CONSIDER POTENTIAL IMPACT AND OTHER OPTIONS	